



FIFTY-THIRD SESSION  
27 November – 2 December 2017  
Lima, Peru

## PROVISIONAL AGENDA

1. Opening of the Session
2. Ascertainment of the Quorum
3. Adoption of Agenda and Organization of Work
4. Report on Membership of the Council
5. Report of the Credentials Committee
6. Proposed Distribution of Votes for the 2018 – 2019 Biennium
7. Admission of Observers
8. Statement by the Executive Director
9. Report of the Informal Advisory Group (IAG) – Decisions 3(XXII), 5(XXVI), 2(XLIX) and 2(LI)
10. ITTO Biennial Work Programme – Decisions 9(XXXIV) and Decision 2(LII)
  - (a) ITTO Biennial Work Programme 2015-2016, extended into 2017 – Decision 2(LII)
    - (i) Progress Report on the Implementation of the ITTO Biennial Work Programme
    - (ii) ITTO Fellowship Programme – Decision 4(XXVII)
      - (1) Progress Report on the ITTO Fellowship Programme
      - (2) Report of the Chairperson of the Fellowship Selection Panel
    - (iii) Draft Policy Guidelines for Achieving Gender Equality and Empowering Women
  - (b) Draft ITTO Biennial Work Programme 2018-2019
11. Enhancing Cooperation between ITTO and CITES – Decisions 3(XVI), 7(XXXIV), 2(XXXVII) and 5(XLVI)
  - (a) CITES Listing Proposals by Members – Decision 3(XVI)
  - (b) Report on the Implementation of the ITTO-CITES Programme
12. Progress Report on the Implementation of the ITTO Thematic Programmes
13. Special Account and Bali Partnership Fund
  - (a) Pledges to the Special Account and the Bali Partnership Fund
  - (b) Report of the Panel on Sub-Account B of the Bali Partnership Fund (BPF)
14. ITTO Collaboration with other Organizations/Initiatives
15. Impairment of ITTO Funds – Decision 5(LII) and Decision 6(LII)
16. Report of the Ad Hoc Working Group to Consider Rotation in the Framework of the Selection of the Executive Director – Decision 9(LII)

17. Reports of the Associated Sessions of the Committees
18. Election of Chairperson and Vice-Chairperson of the Council for 2018
19. Dates and Venues of the Fifty-fourth and Fifty-fifth Sessions of the Council and the Associated Sessions of the Committees
20. Other Business
21. Decisions and Report of the Session
22. Closing of the Session

## ANNOTATIONS TO THE PROVISIONAL AGENDA

### **Item 1 - Opening of the Session**

The Fifty-third Session of the Council will be opened by the Chairperson of the Council.

### **Item 2 - Ascertainment of the Quorum**

The Executive Director will report to the Council on the state of the quorum requirement for the start of the Session.

### **Item 3 - Adoption of Agenda and Organization of Work**

[Document ITTC(LIII)/1 Rev.1]

The Council may decide to consider and adopt its Agenda. On the schedule of meetings, the Council may consider the draft schedule distributed under Decision 5(XXII), the advice of the Informal Advisory Group (IAG) and undertake due consultations in the Chairperson's Coordinating Bureau, issuing the timetable daily and at more frequent intervals as necessary.

### **Item 4 - Report on Membership of the Council**

The Executive Director will report on the status of membership of the Council.

### **Item 5 - Report of the Credentials Committee**

[Document ITTC(LIII)/3]

The Council may consider and adopt the Report of the Credentials Committee and approve the credentials of delegations.

### **Item 6 - Proposed Distribution of Votes for 2018 – 2019 Biennium**

[Document ITTC(LIII)/1 Rev.1 Annex]

The proposed distribution of votes for the 2018 – 2019 biennium, in accordance with Article 10(7) of the ITTA, 2006, is shown in the Annex of the Provisional Agenda [Document ITTC(LIII)/1 Rev.1]. The distribution of votes shall remain in effect for the rest of the biennium, except whenever the membership of the Organization changes or when any member has its voting rights suspended or restored, in which case the Council shall redistribute the votes within the affected category or categories.

In accordance with Article 19(4) of the ITTA, 2006, the approved distribution of votes will be used for the assessment of the contribution of each Member to the Administrative Budget for the 2018 – 2019 biennium.

### **Item 7 - Admission of Observers**

[Documents ITTC(LIII)/Info.3 and ITTC(LIII)/Info.5]

The Council may decide to admit those States and Organizations which request admission to the Session as Observers. Two lists of such applicants will be submitted at the Session for consideration and decision. The first such list shall contain the names of all States and Organizations which have previously been admitted to the Council Sessions and the second those States and Organizations who are applying for admission on the first occasion at this Session.

In accordance with Decision 3(LI), operative paragraphs 2 and 3, the Executive Director has reviewed applications for compliance with respective requirements and the results of the initial review were published on the ITTO website two weeks prior to the Council Session.

The Council will consider the admission of Observers in accordance with Article 16 of the ITTA, 2006 taking into consideration the initial review.

### **Item 8 - Statement by the Executive Director**

The Executive Director will address the Council and report on activities of the Organization and other developments of relevance to the Organization.

**Item 9 - Report of the Informal Advisory Group (IAG) – Decisions 3(XXII), 5(XXVI), 2(XLIX) and 2(LI)**  
[Document ITTC(LIII)/2]

Pursuant to Decisions 3(XXII), 5(XXVI), 2(XLIX) and 2(LI), and in order to organize its work for the Session, the Council may consider the report of the Thirty-first Meeting of the Informal Advisory Group (IAG), to be convened on Sunday, 26 November 2017. The report of the Thirty-first Meeting of the IAG will be presented to the Council by the Chairperson.

**Item 10 - ITTO Biennial Work Programme – Decisions 9(XXXIV) and Decision 2(LII)**  
[Documents ITTC(LIII)/5, ITTC(LIII)/6, ITTC(LIII)/7, ITTC(LIII)/8 and ITTC(LIII)/9]

- (a) ITTO Biennial Work Programme 2015-2016, extended into 2017 – Decision 2(LII)
  - (i) The Council will receive the progress report on the implementation of the ITTO Biennial Work Programme for 2015 – 2016 which was extended to 2017 [Decision 2(LII)] as contained in Document ITTC(LIII)/5.
  - (ii) The Council may consider (1) the progress report prepared by the Secretariat on the implementation of the ITTO Fellowship Programme, as called for in Decision 4(XXVII) [Document ITTC(LIII)/8]; and (2) the report of the Fellowship Selection Panel presented by its Chairperson [Document ITTC(LIII)/9]. The Council will announce the final selection of awards based on the Chairperson's report.
  - (iii) The Council will receive the draft ITTO Policy Guidelines for Achieving Gender Equality and Empowering Women prepared by the consultant as contained in Document ITTC(LIII)/6.
- (b) The Secretariat will present to the Council the Draft ITTO Biennial Work Programme 2018 – 2019 as contained in Document ITTC(LIII)/7.

**Item 11 - Enhancing Cooperation between ITTO and CITES – Decisions 3(XVI), 7(XXXIV), 2(XXXVII) and 5(XLVI)**  
[Document ITTC(LIII)/4]

- (a) Pursuant to Decision 3(XVI) the Council may arrange consultations on Members' proposals to list internationally traded tropical timber species in the CITES Appendices which have been reported to the Secretariat since the last Session.
- (b) The Council will receive a report on the implementation of the ITTO-CITES programme to improve country capacity to implement CITES listings of tropical timber species.

**Item 12 - Progress Report on the Implementation of the ITTO Thematic Programmes**  
[Document ITTC(LIII)/10]

The Council will receive the progress report on the status of implementation of the ITTO Thematic Programmes as contained in Document ITTC(LIII)/10.

**Item 13 - Special Account and Bali Partnership Fund**  
[Document ITTC(LIII)/11]

- (a) Pledges to the Special Account and the Bali Partnership Fund.  
The Chairperson may invite Members and Observers to announce any new contributions they may wish to pledge to the Special Account and the Bali Partnership Fund.
- (b) Report of the Panel on Sub-Account B of the Bali Partnership Fund.  
The Council will have before it the report of the Panel on Sub-Account B of the Bali Partnership Fund established under Decision 4(XXX) to consider actions/activities, pre-projects and projects that are eligible for funding under Sub-Account B. The Council may consider and adopt the recommendations contained in the report [Document ITTC(LIII)/11].

**Item 14 - ITTO Collaborations with other Organizations/Initiatives**

The Secretariat will report on developments under collaborations with other Organizations and Initiatives. Short statements will be given by institutional representatives as appropriate including UNFF/CPF, FAO, CBD and World Bank.

**Item 15 - Impairment of ITTO Funds – Decision 5(LII) and Decision 6(LII)**  
[Document ITTC(LIII)/12]

The Council will receive the summary report on the implementation of Decision 5(LII) and Decision 6(LII).

**Item 16 - Report of the Ad Hoc Working Group to Consider Rotation in the Framework of the Selection of the Executive Director – Decision 9(LII)**  
[Document ITTC(LIII)/13]

Pursuant to Decision 9(LII), the Council will receive the report of the Working Group established to consider rotation in the framework of the selection of the Executive Director.

**Item 17 - Reports of the Associated Sessions of the Committees**

The Council will have before it the Reports of the Associated Sessions of the Committees presented by the respective Chairpersons. The Council may consider and adopt the recommendations contained in each of the Reports.

**Item 18 - Election of Chairperson and Vice-Chairperson of the Council for 2018**

The Council may decide after due consultations, to elect a Chairperson and Vice-Chairperson for 2018. Under Article 8 of the ITTA, 2006, the Council is required to elect a Chairperson and Vice-Chairperson for each calendar year. Under Article 8, paragraph 2, the Chairperson and the Vice-Chairperson, one from among the representatives of producer countries, and the other from among the representatives of the consumer countries, are required to alternate each year between the two categories of Members, provided, however, that this shall not prohibit the re-election to either or both under exceptional circumstances by Special Vote of the Council.

**Item 19 - Dates and Venues of the Fifty-fourth and Fifty-fifth Sessions of the Council and the Associated Sessions of the Committees**

In order to maintain the established practice of setting Session dates and venues eighteen months or more in advance to facilitate logistical arrangements, the Council may wish to set the dates and venues of its Fifty-fourth and Fifty-fifth Sessions.

At its Fifty-second Session convened in Yokohama, Japan, the Council decided that its Fifty-fourth Session would be convened in Yokohama, Japan on 5 – 10 November 2018. The Council may wish to confirm the dates and venue of the Fifty-fourth Session and set the dates and venue for its Fifty-fifth Session to be convened in 2019.

**Item 20 - Other Business**

The Council may consider any matters brought under this item.

**Item 21 - Decisions and Report of the Session**

The Council shall consider the proposed Decision(s) and adopt it/them accordingly. In accordance with Rule 33 of the Rules of Procedure, a report on the proceedings shall be prepared by the Executive Director and shall be circulated to all Members as soon as possible.

Through Decision 7(XXXIII) the Council adopted the following procedures for its decision making:

- (a) The Council will give guidance to the Executive Director through the Council Chairperson on routine or non-controversial matters not having financial implications. This guidance will be included in the Report of the Session, not reflected as decisions of the Council.

- (b) In order for draft decisions by Members to be considered by the Council, the following procedures will be adopted:
- In relation to the Provisional Agenda, Members submit proposals for Council decisions to the Executive Director for circulation to all Members not less than two weeks prior to the Council Session. Each proposal contains three elements: the subject, the purpose of the decision, and the proposed action, including any financial implications. The Executive Director will not circulate incomplete proposals.
  - Minus Day 1: The IAG considers the proposals for Council decisions from Members, as well as proposals from the Executive Director.
  - Council Day 1: The Chairperson presents the proposals to Council as part of the IAG report.
  - Day 2: The proposals for draft decisions are discussed in Caucuses and via informal consultations.
  - Day 3: The Council decides the topics it will consider for decision; then the Chairperson, assisted by a small group and the Executive Director, develops preliminary draft decisions for circulation to and consideration by all Members.
  - Day 4: The Chairperson's Open-Ended Drafting Group convenes to discuss and finalise draft decisions.
  - Noon, Penultimate Day: Final decisions are submitted for translation. Decisions still under negotiation are deferred to the next Council Session.

The Council may wish to review the above procedures.

**Item 22 - Closing of the Session**

Following any final statements by Delegates, the Chairperson will close the Fifty-third Session of the Council.

**Annex**

**PROPOSED DISTRIBUTION OF VOTES FOR 2018-2019 BIENNIEUM**

**PRODUCER MEMBERS**

	<b><u>2017</u></b> <b><u>No. of Votes</u></b>	<b>2018/2019 Biennium</b> <b><u>No. of Votes</u></b>
<b>Africa</b>		
Benin	21	21
Cameroon	22	22
Central African Republic	21	22
Congo	22	22
Côte d'Ivoire	21	22
Democratic Republic of the Congo	22	22
Gabon	22	22
Ghana	21	22
Liberia	21	21
Madagascar	21	21
Mali	21	21
Mozambique	22	22
Togo	21	21
<b>Asia &amp; Pacific</b>		
Cambodia	18	19
Fiji	14	14
India	28	29
Indonesia	94	89
Malaysia	97	90
Myanmar	54	49
Papua New Guinea	39	44
Philippines	16	15
Thailand	30	37
Vietnam	16	17
<b>Latin America/Caribbean</b>		
Brazil	130	125
Colombia	24	24
Costa Rica	12	13
Ecuador	18	19
Guatemala	12	13
Guyana	16	16
Honduras	12	12
México	25	26
Panamá	13	13
Peru	28	29
Suriname	15	15
Trinidad and Tobago	11	11
<b>TOTAL:</b>	<b>1,000</b>	<b>1,000</b>

**CONSUMER MEMBERS**

	<b><u>2017</u></b> <b><u>No. of Votes</u></b>	<b>2018/2019 Biennium</b> <b><u>No. of Votes</u></b>
Albania	10	10
Australia	16	16
China	265	278
European Union	<b>382</b>	<b>375</b>
Austria	10	10
Belgium	15	15
Bulgaria	10	10
Croatia	10	10
Cyprus	10	10
Czech Republic	11	11
Denmark	11	11
Estonia	10	10
Finland	10	10
France	33	29
Germany	19	19
Greece	11	11
Hungary	10	10
Ireland	13	13
Italy	22	22
Latvia	10	10
Lithuania	10	10
Luxembourg	10	10
Malta	10	10
Netherlands	30	29
Poland	11	11
Portugal	13	13
Romania	10	10
Slovakia	10	10
Slovenia	10	10
Spain	15	14
Sweden	11	11
United Kingdom	27	26
Japan	164	156
New Zealand	11	11
Norway	10	10
Republic of Korea	58	60
Switzerland	11	11
United States of America	73	73
<b>TOTAL:</b>	<b>1,000</b>	<b>1,000</b>